



Social Accountability Advisor

Country	Various Countries
Employer	VSO International
Duration	6 - 12 months minimum commitment
Job purpose	The Social Accountability Advisor will build up and retain capacity for social accountability programming within the organization. The role will provide support to VSO's Programme Managers in participatory approaches and transformational programme design, and methodological support in and social accountability analysis. Additional support in other areas may be needed, such as power, stakeholder mapping, resilience and systems approaches to development.

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1. Job Description

Responsibilities	Key Performance Indicators	Competencies	Skills and Knowledge
<ul style="list-style-type: none"> •Accompany citizens and primary actors in their efforts to demand accountability and lead their own development •Build capacity of citizens and primary actors to understand and identify their rights •Facilitate citizens to conduct context analysis to assist with accountability planning and implementation •Support citizens to select, design and implement contextually appropriate tools for monitoring public policy and services •Create opportunities for citizens and primary actors to engage duty bearers to self-assess the quality of service provision against community expectations •Facilitate citizens to identify gaps in their knowledge and understanding of the workings of various service delivery systems and to gather appropriate evidence to support their planning •Support citizens and primary actors to identify key allies and champions in govt, private and civil society sectors that can support them in claiming rights •Facilitate the opening of spaces for dialogue, engagement and negotiation for citizens to claim their rights. Help communities to identify effective accountability strategies to demand accountability and claim rights. 	<p><i>The final objectives will be confirmed in a three way discussion between the volunteer, employer and VSO in the first three months of the placement .</i></p>	<ul style="list-style-type: none"> • Building and Sustaining working relationships The social skills to build and actively maintain working relationships that foster teamwork and collaboration with others for the benefit of a common goal. • Open Minded and Respectful A non-judgemental approach that values other people and culture. • Seeking and Sharing Knowledge Recognition that learning is a two-way and continuous process. • Facilitating Positive Change The ability to analyse problems and develop lasting solutions in line with VSO approaches. • Adaptability A flexible approach and the ability to adapt behaviour to different situations. • Resilience The self-confidence to work with a variety of situations, diverse people and ambiguity. 	<p>Proven use of Social Accountability tools in the community.</p> <p>A commitment to community-led processes of social change.</p> <ul style="list-style-type: none"> •Experience of social accountability/governance programme design, implementation and Monitoring and Evaluation •Understanding of participatory approaches to working with communities •Understanding of or experience in community development •Strong understanding of rights based approach to development •Recognition of the role of power and politics (vested interests) in constraining locally-led change •Understanding of evidence-based influencing and advocacy •Able to develop clear and realistic plans to deliver agreed objectives within deadlines, involving key individuals in the process. •Strong listening and observation skills •Good facilitation skills using participatory processes and techniques. •Experience of preparing compelling, high quality documentation; concept notes & proposals, presentations, budgets, reports, etc.) for different partner and donor audiences •Willingness to learn and unlearn •Self-aware and reflective

Responsibilities	Key Performance Indicators	Competencies	Skills and Knowledge
Help communities to design monitoring mechanisms and track key development priorities linked to the SDG			Ability to step back and allow others to lead

2. Personal considerations

In addition to the job description, the following information should be used when considering whether a placement is suitable for you.

Personal health considerations

The volunteer will need to be physically fit and healthy as the work will be stressful and there will be limited opportunity for relaxation.

It will be difficult to cater for specialized diets and the variety of food will be limited.

The role is suitable for people with no history of pre-existing medical conditions that require routine health care management. Because of the need to work in mostly rural settings, good quality social services will be limited. The job may also require working under pressure occasionally to meet deadlines, although the job holder will have opportunity to rest and leave as standard provisions allow at VSO. Food provisions will typically be based on local staple foods and therefore specific food preferences with a long shelf life will have to be purchased from the city or nearby bigger towns in advance.

All volunteers require medical clearance from a VSO medical adviser before they are able to take up a placement with VSO. Occasionally, VSO may consider that this placement is too great a risk for you in terms of your personal health and you would be advised to consider a different placement. For further guidance about medical assessment and volunteering with a medical condition please see the [frequently asked questions on VSO website](#).

Access to medical care and support

The standard and quality of local medical care and support available at this placement will depend on its location within the country. Health facilities are likely to be more poorly resourced in rural areas in terms of medical expertise, equipment, infrastructure and regular supplies of medication. However, this may not be the case in the capital city or in a larger town.

If you wish to discuss your personal circumstances or health concerns in confidence with VSO's medical team before you apply for this placement please contact medical@vsoint.org.

Accompanying partner or family: If you have a partner or children who are planning to accompany you to your placement, please use this section to assess whether this placement will be suitable for you.

To be confirmed once a location is determined.

Motorcycle requirements

To be confirmed once project is approved.

Security information

To be confirmed once project is approved.

3. Background and contextual information

To be confirmed once project is approved.