

Job Description:	TVET and Outreach Advisor	Responsible to:	Provincial Coordinator
No. of direct reports:	Develop TVET working group sub-national level in Battambang province to ensure TVET and outreach effectively to the remote community.	Location:	Battambang province, Cambodia, Programme Delivery
Job Purpose:	To coordinate with the project team to ensure high quality deliveries of the Volunteer For Development (VfD) investment in Rural Livelihoods VSO at the provincial level, with a focus on: outreach training to the rural communities especially landless, youth and women on food processing which is linking to horticulture component of the project investment. To Support TVET center and other relevant actors to develop/strengthening provincial working group on TVET to improve the service and product on vocational training to fit the needs of community and job market in for both agribase and non-agribase value chain, which possibly complement to the need of market platform component. This role requires technical expertise in vocational training and outreach.		
Responsibilities		Skills, knowledge and experience	
<ul style="list-style-type: none"> Develop/Strengthen working group for TVET at the provincial level; Research, consultation workshops on skills need assessment, curriculum and plan revision and development; Developing trainer capacity assessments and capacity building plans; Conduct marketing activities for raising TVET awareness among youth and their parents. Ensuring that TVET trainers are provided with ongoing coaching, mentoring and observations are properly scheduled and recorded with appropriate follow up actions taken. Identify and mobilize resource to support basic equipment and materials for the vocational centre Support and coach field project team in preparing training material on business development, financial management, marketing, communication, leadership and related fields. Assess any other training needs for coops and facilitate the same. Mentor support to staff to engage and enable the private sector to provide services to coops to develop business opportunities (access to inputs, access to financial services, market information and linkages). If required, assist coops to write business and investment plan in order to get more capital for their business. Assist project team in planning and coordinating project interventions. Each adviser is in charge of project results delivery for the targeted coops <i>in a specific field</i>. Support the M&E for project monitoring, evaluation and learning. Engage with policy development in TVET 		<p>Experiences:</p> <ul style="list-style-type: none"> At least 5 years' experiences in TVET and outreach training for cooperatives, remot communities especially, youth, women and marginalized group, Outreach, Job market linkage/value chain, private sector engagement and development. <p>Education:</p> <ul style="list-style-type: none"> Bachelor degree in Rural Development required, preferably Master degree with specialization in TVET, job creation, Agricultural Economics or Rural Development. <p>Relevant field experiences:</p> <ul style="list-style-type: none"> Experiences in TVET and job market development for rural youth and women and lead the team with international expert or colleagues Strong knowledge of stakeholder/private sector management, engagement and development Experience in working with cooperatives and remote communities Experience in coordination work with multi-stakeholders, multi-disciplinary, multi-level, multi-sectors and cross-culture. Results oriented with the ability to deliver high targets and meet deadlines Understanding about TVET context and challenges in Cambodia. Understanding of socio-economic issues, especially relating to Cambodia agriculture and economy development. Clear understanding of climate-related risks to rice farming and mitigation strategies; Proficiency in Khmer Language Valid driving license <i>Passion for volunteering and helping development of Cambodia</i> <p>Skills:</p> <ul style="list-style-type: none"> Strong interpersonal, communication and network skills High level of demonstrated competency in developing and implementing effective strategies, business plans and budget management 	

Due to the nature of our volunteer placements, it is possible that the responsibilities of this role differ slightly from what is indicated in this role description.

- Demonstrated ability to nature and/or build effective partnerships with different partners
- Fluency in English and Khmer essential
- Computer literate with additional expertise in statistical or other similar software is desirable
- Use of ICT in value chains
- Ability to organize farmers into business organizations, including linking them to markets

Volunteering (Knowledge):

- A clear understanding about the value of volunteering, through personal experience of volunteering or working with volunteers and an ability to articulate how change happens through volunteering for development.
- Ability to articulate the issues around voluntourism and harmful forms of volunteering

Cross-Cultural Working:

- Direct and substantial experience of working cross-culturally and able to communicate to a range of audiences and promote sharing and learning between cultures

Desirable:

- Committed to VSO's values
- Understanding/knowledge of VSO's core programmatic areas
- Able to work in a cross-cultural context
- Have a valid license and knows how to ride a motorbike

Personality Characteristics

- Ability to work effectively with a wide range of partners in the commercial sector, farmers, research organization and government
- Ability to work in a team or independently as necessary
- Capacity to handle a demanding workload, including considerable travel remote area
- Strong analytical mind and willingness to learn
- A passion for international development and end-product focus
- Ability to motivate team members, build effective teams and encourage individual development and growth
- Ability to work both persuasively and diplomatically in a team-based environment.