



Volunteer Job Pack

Job Title	Resilience Coordinator, International Volunteer
Job ID	JOB0122516
Country	Nepal
Employer	VSO Nepal
Duration	12 months
Job purpose	<p>PRAYAS is a project funded through European Commission's Civil Society Organisations (CSO) Country Based Support Scheme (CBSS) in Nepal. The project aims to strengthen the role of Youth-Led Civil Society Organizations to effectively engage youth and other marginalised groups in promoting youth-responsive and inclusive local Climate and Disaster Resilience (CDR) processes in Nepal.</p> <p>The Resilience Coordinator will provide technical insights on designing and implementing resilience promotion interventions with active engagement of youth and extensive support from government agencies.</p>

Contents:

1. Job Description.....	Error! Bookmark not defined.
2. Personal considerations	3
3. Background and contextual information	4

1. Job Description

<p>Responsibilities:</p> <p>Provide technical insights on designing resilience promotion to YLCs</p> <p><i>Provide capacity building support to youth in promoting their engagement in risk, vulnerability and capacity assessment and planning based on these assessments. Coordinate trainings on Climate Change Adaptation (CCA) and Disaster Risk Reduction (DRR) as well as Information Management System. It is anticipated that the volunteer will also support Youth Led CSOs (YLCs) in developing projects and plans of resilience promotion as part of sub-grant management process.</i></p> <p><i>Share global knowledge and expertise in policies and frameworks of resilience.</i></p> <p>Transfer knowledge and skills in informed risk management plans</p> <p><i>Share existing practices of adopting participatory and inclusive approaches in hazard and vulnerability mapping-based risk management plans. Support local government agencies and YLCs in strengthening information management mainly using GIS and other communication mechanisms to enhance risk communication and access to risk information and data, including sharing in national networks.</i></p> <p>Support in building capacity of municipalities</p> <p><i>Provide technical support to municipalities in strengthening Youth Responsive Information Management System, Climate change and learning centre considering its sustainability. Provide support in standardizing disaster loss accounting across the municipalities. Share expertise on innovative approaches of resilience promotion including early warning system and youth responsive resilience promotion.</i></p> <p>Representation: <i>Represent VSO Nepal PRAYAS project in different forums related to disaster risk reduction and climate change adaptation and preparedness when and as applicable</i></p> <p>Line Manager: The Resilience Coordinator (International Volunteer) need to report to Consortium Project Manager PRAYAS as line manager and works closely with Project Coordinator (DRR/CCA) of PRAYAS to get technical guidance and collaboration.</p> <p>Others: Any other duties assigned by line manager</p>	<p>Skills, Knowledge and Experience</p> <p>Essential criteria (must have to be able to carry out the role successfully)</p> <p>Knowledge/qualifications:</p> <ul style="list-style-type: none"> • Bachelor's degree in Disaster Risk Management/ Civil Engineering/ Information Technology/ Social Studies, Information Technology, related discipline with 2 years' experience <p>Experience:</p> <ul style="list-style-type: none"> • Experience of project design and implementation related to Disaster Risk Management, Climate Change Adaptation and Disaster Information Management Systems <p>Skills/Abilities:</p> <ul style="list-style-type: none"> • Deliver capacity development related activities for government agencies, CSOs on DRR/CCA • Facilitate multi-hazard, vulnerability and capability risk assessment <p>Desirable Criteria: (skills that could be an advantage in the role)</p> <p>Knowledge/qualifications:</p> <ul style="list-style-type: none"> • Knowledge on digital platforms <p>Experience:</p> <ul style="list-style-type: none"> • Previous experience of providing technical support in strengthening Information Management System adopting GIS and other communication platforms <p>Skills/Abilities:</p> <ul style="list-style-type: none"> • Support in strengthening risk information platforms adopting new technologies • Technical assistance in developing advocacy strategic plan
<p>VSO has zero tolerance of abuse and exploitation of vulnerable people. We expect all our employees/volunteers to ensure we are protecting children, young people and vulnerable adults from harm and abide by our safeguarding policy.</p>	

2. Personal considerations

In addition to the job description, the following information should be used when considering whether a placement is suitable for you.

Personal health considerations

If you have a significant current or past medical condition and/or you have general concerns about staying healthy as a volunteer, please use this information to assess whether this placement will be suitable for you. All volunteers require medical clearance from a VSO medical adviser before they are able to take up a placement with VSO. Occasionally, VSO may consider that this placement is too great a risk for you in terms of your personal health and you would be advised to consider a different placement. For further guidance about medical assessment and volunteering with a medical condition please see the [frequently asked questions on VSO website](#).

Access to medical care and support

As the position will be based at Surkhet District, Karnali Province, health facilities will be provided as **per the VSO policy**.

This placement is based :

- **Placement organisation name, Address:** VSO Nepal, partner Organisation AYON's Karnali Provincial office in Surkhet.
- The position is based on Surkhet district and it requires extensive support in Dhanusha and other project districts in Karnali and Province 2.

Accompanying partner or family: If you have a partner or children who are planning to accompany you to your placement, please use this section to assess whether this placement will be suitable for you.

This is unaccompanied role.

Motorcycle requirements

Not applicable, International volunteers are not permitted to ride motorcycles due to safety reasons, but they can be pillion and must use safety certified helmet.

Security information

Aftershocks may still occur and volunteers will receive information about how to act in case of earthquake. You should also be aware of the condition of buildings you are passing or near as many buildings suffered structural damage that makes them unsafe – it is best to avoid them if you are unsure. Landslides are likely, particularly in the monsoon season (June to October) and volunteers will need to check with VSO before travelling outside Kathmandu.

After a disaster there are often increased risks of theft, robbery and personal assault.

Given the focus of this placement, it is important that the volunteer takes the following risks very seriously and commits to follow VSO protocols at all times:

- Civil Unrest – There is likely to be sporadic unrest across the country and in particular after promulgation of New Constitution ;
- Road accidents – The most likely form of serious incident a volunteer will face as vehicles are old and not well maintained and driven recklessly;
- Sexual harassment and assault – Volunteer will be bided by VSO safeguarding policy.

- Disease – It is your responsibility to ensure you take appropriate preventative care: sleeping under nets, using repellent, taking prophylactic drugs or treating drinking water;
- Theft, robbery and personal assault – You are responsible for ensuring your own security. The most common type is by stealth – pickpocketing or grabbing bags rather than with violence.
- Burglary – (theft from your house) not that common but incidents have taken place in the area;
- Kidnap – Although highly unlikely, it is important for staff and volunteers to know some basic guidelines;
- Natural disasters –the common natural disaster are floods and landslide during the monsoon seasons (June – August) sometime earthquake aftershock is observed.

3. Background and contextual information (Please change this information as per project detail and requirement)

Voluntary Service Overseas (VSO) and co-applicants Association of Youth Organisations Nepal (AYON), Friends Service Council Nepal (FSCN), and Association of Community Radio Broadcasters (ACORAB) are jointly implementing ‘Promoting Inclusive Resilience and Accountability through Youth Association Strengthening’ (PRAYAS). The specific objective of the proposed action is ‘to strengthen the role of Youth-Led CSOs (YLCs) to effectively engage youth and other marginalised groups in local Climate and Disaster Resilience (CDR) processes in Nepal’s new federal context,’ which will contribute to the overall objective of ‘Comprehensive CDR at municipal, provincial and national levels through inclusive and youth-responsive governance strengthened by strategic youth participation and leadership.’ To achieve this, the action will work towards four inter-related outcomes:

- a. Enhanced capacity of YLCs to lead local CDR processes;
- b. Meaningful participation of YLCs to local CDR processes in Karnali and Province 2 at municipal, provincial and national levels;
- c. Contribution to a more conducive environment for CSOs to support youth-led local CDR processes in Karnali and Province 2 through enabling policies and plans; and
- d. Improved youth contributions to developing disaster management systems at local and national levels.

To support the action’s delivery, international and national volunteer experts with specialties in capacity-building in Organizational Development, Governance, Social Accountability, Disaster Risk Reduction/Climate Change Adaptation (DDR/CCA), and Media and Communications will work alongside community volunteers from the local areas. A cadre of trained youth from VSO’s International Citizen Service programme, which pairs UK and Nepali youth in national service, will also support the community-level processes at various points of the action.