



Volunteer Job Pack

Job Title	International Volunteer – Disability Inclusion Advisor
Job ID	JOB0122032
Country	Nepal
Employer	VSO Nepal
Duration	18 months
Job purpose	The role is to support implementing partners including local education providers and community leaders in integrating and implementing inclusive education practices for children with disabilities and ensuring accessibility of quality education for girls with disabilities aged 6-19 years, who are out of school and excluded from the Educational opportunities. Provide technical and professional supports to promote to the partners project team and develop the capacity of schoolteachers with specific focus on disability.

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1. Job Description

<p>Responsibilities:</p> <p>Program implementation</p> <ul style="list-style-type: none"> • Support and contribute in implementing project activities and accomplishing the project deliverables • Support and participate in district level project planning and implementation process • Develops specific resources for partners as needed, including handouts, articles and training packages related with disability. <p>Capacity building</p> <ul style="list-style-type: none"> • Strengthens the disability inclusive development capacity of partner organizations through the provision of training, as well as ongoing capacity development • Facilitate teacher's professional development program through training packages • Identify the needs of the teachers in designing and implementing teaching learning activities and develop and implement training and workshop program to accomplish the project outcomes <p>Teaching learning support</p> <ul style="list-style-type: none"> • Provide support (through, coaching and mentoring and modelling good practices) to local education providers, utilizing Learning Centers for the delivery of inclusive teaching; • Promote assessment for disabled children's learning using formative/continuous assessment, analysis of test results • Support girls with disability through personalized/individualized support scheme <p>Monitoring and onsite support</p> <ul style="list-style-type: none"> • Provide onsite supports to the teachers for the effective implementation of teaching learning activities to address the students' diverse learning needs • design and implement need base support plan for the teachers • Develop contextually relevant teaching learning aids to promote inclusive teaching; <p>Coordination and collaboration</p>	<p>Skills, Knowledge and Experience</p> <p>Essential criteria (must have to be able to carry out the role successfully)</p> <ul style="list-style-type: none"> • A minimum of a bachelor level University degree in disability studies or Special Need education or inclusive education and/or related areas • A minimum of 5 years of experience in in-service and/or pre-service teacher training at pre-primary and primary education level with special focus on disability and inclusion • Experience of training teachers at pre-primary and primary level and/or secondary level and proven knowledge and skills in Active learning, child-centered and inclusive methodologies and special needs education; • Fluent in English and motivated to learn • Proven experience and Knowledge of developing, implementing and coordinating inclusive education projects/programs; • Advisory, communication and networking skills and experiences; • Experience in developing inclusive education training materials (including teaching aids) and in delivering training for the children with disabilities (visual impairment, hearing impairment, and physical disabilities). • Proven and practical knowledge of peer-to-peer support to share experience and learning; • Have enthusiasm and the adequate knowledge and experience to continuously monitor, write and evaluate project results and reports on a quarterly and annual basis; • Good interpersonal skills combined with a flexible and adaptable attitude; • Excellent communication skills with good command of both spoken and written • Experience in using the technology to ensure effective management of information systems, planning and decision making; <p>Desirable Criteria:</p> <ul style="list-style-type: none"> • Knowledge and experience in working both at grassroots and strategic level; • Willingness to share his/her skills with colleagues in a professional but sensitive manner • Previous experiences of working as VSO in the field of disability and inclusion mainly material development, teacher training would be an asset
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<ul style="list-style-type: none"> • Coordinate with district project team for the effective delivery of project interventions • Coordinate with the Humanity and Inclusion (HI) and support the district team in the process of implementing personalized support system • Establish working relations with District Education Development and Coordination unit and municipal level educational authority during the process of project implementation • Provide technical and professional support to the local level government authorities for the promotion inclusive education with specific focus on girls with disabilities who are out of school system <p>Reporting</p> <ul style="list-style-type: none"> • Prepare quarterly/monthly report and submit to the district project coordinator and VSO Nepal. • Support partners in the documentation of case studies, best practices and lessons learned, and the planning and implementation of program and activities. 	<ul style="list-style-type: none"> • Able to accommodate in diverse socio-economic, and multicultural context
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VSO has zero tolerance of abuse and exploitation of vulnerable people. We expect all our employees/volunteers to ensure we are protecting children, young people and vulnerable adults from harm and abide by our safeguarding policy.

2. Personal considerations

In addition to the job description, the following information should be used when considering whether a placement is suitable for you.

Personal health considerations

If you have a significant current or past medical condition and/or you have general concerns about staying healthy as a volunteer, please use this information to assess whether this placement will be suitable for you. All volunteers require medical clearance from a VSO medical adviser before they are able to take up a placement with VSO. Occasionally, VSO may consider that this placement is too great a risk for you in terms of your personal health and you would be advised to consider a different placement. For further guidance about medical assessment and volunteering with a medical condition please see the [frequently asked questions on VSO website](#).

Access to medical care and support

The standard and quality of local medical care and support available at this placement will depend on its location within the country. Health facilities are likely to be more poorly resourced in rural areas in terms of medical expertise, equipment, infrastructure and regular supplies of medication. However, this may not be the case in the capital city or in a larger town, where in some countries there may be a reasonable standard of medical care. The following gives you an indication of where the placement is in relation to the country office and how easy it would be to make the journey if you were ill.

This placement is in: Project districts (Banke, Parsa, and Sarlahi)

Before completing a job application, please seek advice from the VSO International Medical Team if you:

- *have an ongoing medical condition*
- *have had a medical condition in the past that might recur*
- *take any regular medication (other than contraception)*

If you wish to discuss your personal circumstances or health concerns in confidence with VSO's medical team before you apply for this placement please contact medical@vsoint.org.

Accompanying partner or family: If you have a partner or children who are planning to accompany you to your placement, please use this section to assess whether this placement will be suitable for you.

This is not accompanying role

Motorcycle requirements

Not applicable

Security information

Aftershocks may still occur and volunteers will receive information about how to act in case of earthquake. You should also be aware of the condition of buildings you are passing or near as many buildings suffered structural damage that makes them unsafe – it is best to avoid them if you are unsure. Landslides are likely, particularly in the monsoon season (June to October) and volunteers will need to check with VSO before travelling outside Kathmandu.

After a disaster there are often increased risks of theft, robbery and personal assault.

Given the focus of this placement, it is important that the volunteer takes the following risks very seriously and commits to follow VSO protocols at all times:

- Civil Unrest – There is likely to be sporadic unrest across the country and in particular after promulgation of New Constitution ;
- Road accidents – The most likely form of serious incident a volunteer will face as vehicles are old and not well maintained and driven recklessly;
- Sexual harassment and assault – Volunteer will be bided by VSO safeguarding policy.
- Disease – It is your responsibility to ensure you take appropriate preventative care: sleeping under nets, using repellent, taking prophylactic drugs or treating drinking water;
- Theft, robbery and personal assault – You are responsible for ensuring your own security. The most common type is by stealth – pick-pocketing or grabbing bags rather than with violence.
- Burglary – (theft from your house) not that common but incidents have taken place in the area;
- Kidnap – Although highly unlikely, it is important for staff and volunteers to know some basic guidelines;
- Natural disasters –the common natural disaster are floods and landslide during the monsoon seasons (June – August) sometime earthquake aftershock is observed.

3. Project background and contextual information (Please change this information as per project detail and requirement)

Empowering a New Generation of Adolescent Girls' with Education (ENGAGE) envisions a world where even severely marginalised out of school girls and girls with disabilities are empowered through education and livelihood skills. To create an environment of making informed life choices, contribute to family decisions, and confidently pursue their own economic opportunities, the project aimed to implement literacy and numeracy classes, support formal education, develop the teachers capacity, enhance government run resource classes, increased access to learning materials, provide business and or livelihood skills to the primary actors. The project further aimed to empower parent through parenting education and making them more engaged in their children's learning both in home and schools. More importantly, project will try to reduce the vulnerability of girls and women due to early child marriage, early pregnancy, gender based discrimination and gender based violence through community level interventions including adolescent sex and reproductive education. Through developing a pool of role gender role models to support primary actor's education, health and other issues the project will use the Big sisters mentoring models. This is a four years projects working in province 2 (Parsa and Sarahi) and province 5 (Banke) and provides educational and livelihood opportunities to 2525 marginalized girls and girls with disabilities from the marginalized community. The total project budget is GBP 4896, 541. This is a consortium project where VSO is a lead organization and HI is leading partner in disability and inclusion. The community level interventions will be implemented by downstream non-governmental organizations. For the purpose of identification of project beneficiaries, pre-base line and household survey is one of the major task which will identify and detect the girls with disabilities to whom project will be working, this task will be done by the external evaluator which will deliver a report along with: i) literacy and numeracy assessment results ii) MEL framework iii) household survey report and iv) identification and detection of girls with disabilities.

Further information on VSO's work in each of the countries we work in can be found on the [VSO website](#).

