

Volunteer Job Pack

Job Title	Education Specialist – Education Technology Focus
Country	Various Countries
Duration	12-24 months
Job Purpose	The education specialist trains and supports teachers, education management and community members to respond to these challenges in order to unlock the talent of every child. The ideal candidate has excellent teacher trainer skills, experience with education management, the ability to support teachers and learners in the use of technology and is passionate about improving children’s learning through digital education technology (DET).

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1. Job Description

Responsibilities	Key Performance Indicators	Competencies	Skills and Knowledge
<ul style="list-style-type: none"> • Train and support teachers and PEAs in the use of tablets and software for literacy and numeracy • Assist teachers in troubleshooting technical issues with hardware and software • Focus on progress of learners and help teachers to identify common areas of difficulty, as well as individual learner needs • Assist teachers and PEAs find solutions to challenges to learning • Contribute to the development of strategies for integration of DET in schools and districts • Participate in the development of a training module for use by TTC lecturers in training pre-service teachers • Assist communities to take ownership of their learning centre 	<p>Objectives will be confirmed in a three way discussion between the volunteer, employer and VSO in the first three months of the placement.</p>	<ul style="list-style-type: none"> • Building and Sustaining working relationships The social skills to build and actively maintain working relationships that foster teamwork and collaboration with others for the benefit of a common goal. • Open Minded and Respectful A non-judgemental approach that values other people and culture. • Seeking and Sharing Knowledge Recognition that learning is a two-way and continuous process. • Facilitating Positive Change The ability to analyse problems and develop lasting solutions in line with VSO approaches. • Adaptability A flexible approach and the ability to adapt behaviour to different situations. • Resilience The self-confidence to work with a variety of situations, diverse people and ambiguity. 	<p>Essential</p> <ul style="list-style-type: none"> - Minimum of a Bachelor’s Degree in Education - Strong experience in training and coaching primary school teachers(secondary also acceptable) - Knowledge and experience in teaching early grade literacy and numeracy - Experience in providing educational leadership and integrating innovative approaches to improve learning outcomes - Competent in use of technology, including tablets and smartphones - Self-starter able to build relationships and determine own work plan - You will be required to bring your own laptop and smartphone as VSO is unable to provide these for this project <p>Desirable</p> <ul style="list-style-type: none"> - Experience and interest in use of digital education technology - Experience in a capacity building role in a government institution Experience in developing training modules Experience in training of trainers(teacher trainers and primary education advisors/inspectors) - 5 years’ experience in a similar role Experience working in developing countries

2. Personal Considerations

In addition to the job description, the following information should be used when considering whether a placement is suitable for you.

Personal health considerations

If you have a significant current or past medical condition and/or you have general concerns about staying healthy as a volunteer, please use this information to assess whether this placement will be suitable for you. All volunteers require medical clearance from a VSO medical adviser before they are able to take up a placement with VSO. Occasionally, VSO may consider that this placement is too great a risk for you in terms of your personal health and you would be advised to consider a different placement. For further guidance about medical assessment and volunteering with a medical condition please see the [frequently asked questions on VSO website](#).

Access to medical care and support

The standard and quality of local medical care and support available at this placement will depend on its location within the country. Health facilities are likely to be more poorly resourced in rural areas in terms of medical expertise, equipment, infrastructure and regular supplies of medication. However, this may not be the case in the capital city or in a larger town, where in some countries there may be a reasonable standard of medical care. The following gives you an indication of where the placement is in relation to the country office and how easy it would be to make the journey if you were ill.

Common health complaints in the placement location:

Common problems noted are cough and cold due to diversity and change of weather conditions. Some places in the city have rough roads and are generally dusty during the dry season. Stomach problems due to water and food are common complaints.

If you wish to discuss your personal circumstances or health concerns in confidence with VSO's medical team before you apply for this placement please contact medical@vsoint.org.