**Training of Trainers ‘Career Development: how to guide youth to vocational training and (self-) employment?’**

**Topic: Introduction on career guidance, the toolkit and practical assignment**

**Day 1**

09.00 - 10.30 hours **Welcome and introduction**

* May I introduce myself?
* Expectations, objectives and approach of this training
* Overview of the toolkit
* Programme of the training

*10.30 - 10.45 hours Break*

10.45 - 12.50 hours **Your own career and your talents**

* What does your career development look like?
* Self-assessment: your qualities as a professional in career guidance
* Logbook: setting goals; what do you want to achieve?

*12.50 - 14.00 hours Prayers and lunch*

14.00 - 15.45 hours **Practical assignment for this training**

* What is the practical assignment all about?
* Needs-assessment of the members of your group
* Planning of the assignment

15.45 - 16.00 hours **Reflection and looking forward**

* Evaluation and home work

*16.00 hours Closure remarks*