**Training of Trainers ‘Career Development: how to guide youth to vocational training and (self-) employment?’**

**Topic: ‘Your Action planning and Applying for a job’**

**Day 7**

09.00 - 9.45 hours **Welcome and introduction**

* Reflection on day 6: ‘What did your colleagues, who were not present last week, miss?’
* Objectives of day 7
* Preparation of the presentation of your own tailor-made programme

09.45 - 10.45 hours **Topic ‘Your Action planning and Applying for a job’**

* Overview of the exercises

*10.45 - 11.00 hours Break*

11.00 - 12.50 hours **Topic ‘Your Action planning and Applying for a job’ (cont.)**

* Selecting exercises, you want to use in your own programme and why?
* Preparing one exercise for try-out in this group
* Planning and starting the try-out exercises

*12.50 - 14.00 hours Prayers and lunch*

14.00 - 15.30 hours **Try-out exercises**

* Delivering the exercises to your colleagues
* Reflection on delivery: What was good? What to improve?

15.30 - 16.00 hours **Reflection and looking forward**

* Last preparation for the presentation of ‘your own tailor-made programme’
* Invitation to your senior officer or your manager to attend
* My commitment…...

*16.00 hours Closure remarks*